

New Hampshire Root Cause Analysis Report

Hospital or Ambulatory Surgery Center:

Contact person name, title, email and phone:

Date initial report sent to the State:

Event Description
Event date:
Event location:
Patient gender and age:
Event category:
Brief description of the event:
Admitting diagnosis and relevant co morbid conditions or psychosocial assessments:
Brief timeline of events:

Root Cause Investigation Causal Findings and Explanation of Causes
Finding #1:

Finding #2:

Finding #3:

References: Includes clinical literature, manufacturer's recommendations/instructions, community standards of practice, or other published guidelines or recommendations.

CORRECTIVE ACTION PLAN

Plan for Finding #1 in Root Cause Investigation:

Measurement Strategy for implementation (what is being measured, why, how, how often and for how long):

Threshold or target set that will trigger additional analysis and/or action if not achieved:

Implementation timeframe with dates:

Who is responsible (includes title, role and/or profession):

Measurement Strategy for assessing ongoing effectiveness of the corrective action plan upon implementation and on an ongoing basis:

Communication plan within and across departments:

Plan for Finding #2 in Root Cause Investigation:

Measurement Strategy for implementation (what is being measured, why, how, how often and for how long):

Threshold or target set that will trigger additional analysis and/or action if not achieved:

Implementation timeframe with dates:

Who is responsible (includes title, role and/or profession):

Measurement Strategy for assessing ongoing effectiveness of the corrective action plan upon implementation and on an ongoing basis:

Communication plan within and across departments:

Plan for Finding #3 in Root Cause Investigation:

Measurement Strategy for implementation (what is being measured, why, how, how often and for how long):

Threshold or target set that will trigger additional analysis and/or action if not achieved:

Implementation timeframe with dates:

Who is responsible (includes title, role and/or profession):

Measurement Strategy for assessing ongoing effectiveness of the corrective action plan upon implementation and on an ongoing basis:

Communication plan within and across departments:

QA Plan

CAP item	Measure/ Metric	Target/ Threshold	Frequency of collection	By Who